

STUDENT CODE OF CONDUCT AND DISMISSAL FROM SCHOOL

Failure to comply with policy and procedure statements as outlined in this and other college publications may result in a student's dismissal from school. Each student who attends Ohio Business College is an adult and is expected to behave accordingly. Recommendations for employment through Career Services are based on scholastic records, attendance, and conduct.

Ohio Business College reserves the right to permanently dismiss any student for any of the following reasons or any other reason as determined by the Campus Director to protect the interest of all students, faculty, staff, and property:

- Academic dishonesty including, but not limited to, plagiarism and academic cheating.
- Forgery, alteration, or misuse of college documents, records, or identification.
- Knowingly furnishing false information to Ohio Business College.
- Obstruction or disruption of college-authorized activities on college property.
- Physical or violent verbal abuse of any person on college property, or at functions sponsored or supervised by Ohio Business College.
- Any form of bullying, including electronic communication device or venue will not be tolerated.
- Any act involving sexual harassment, violence, coercion, and intimidation will not be tolerated. This specifically includes offense of domestic violence, dating violence, sexual assault, and physical and cyber stalking.
- Conduct that threatens or endangers the health or safety of any person, including oneself, on college property or at functions sponsored or supervised by Ohio Business College.
- Theft or intentional damage to private property on premises owned or controlled by Ohio Business College.
- Unauthorized entry to college facilities or property.
- Unauthorized use or misuse of college property including, but not limited to, attempting to leave the library with library materials which have not been properly borrowed, unauthorized use of computer equipment, or misuse of college telephones.
- Speech that is intended to insult or stigmatize an individual or a small number of individuals on any basis including but not limited to their sex, race, color, handicap, religion, sexual orientation, or national or ethnic origin.
- Smoking in college buildings.
- Violation of college regulations or campus policies.
- Use, possession, sale, or distribution of marijuana, alcohol, narcotics, or dangerous drugs, except as expressly permitted by law, on college property at any time. Drug testing, at the college's expense, will be required whenever a college personnel suspects or has reason to believe that a student might be engaging in the unlawful and/or inappropriate use of a controlled or illegal substance, or the inappropriate use or abuse of a prescription medication

- Drunken or disorderly behavior on college property or at functions sponsored or supervised by Ohio Business College.
- Intimidating behavior, including the use of social media, directed toward any student, faculty member, staff member, or administrator.
- Unauthorized possession or use of firearms, other dangerous weapons, explosives, or fireworks on college property or at functions sponsored or supervised by Ohio Business College.
- The illegal use or possession of, or tampering with, safety equipment on college property.
- Giving false testimony or evidence at any official college hearing.
- Conduct deemed unlawful by the criminal statutes of the State of Ohio or the United States of America and conduct that endangers or threatens the security of Ohio Business College or the community.
- Nonpayment of school charges.
- Cell phones: Students may not receive or place cell phone calls, text messages, or pages during class time, or in classrooms. Students may only use cell phones in the break room or outside the building.

Additional Classroom Conduct for Practical Nursing Students

- Students will treat instructors, staff members, and all other students in a respectful manner.
- Students will not use profanity on the school premises.
- Students will address the instructor by using the instructor's title and last name.
- Students will not eat or drink in the nursing skills, simulation, or computer labs.
- Students will not go behind the instructor's desk without permission.
- Students will not falsify any assignment, cheat on classroom projects, tests, or nursing skills check-offs. All work must be in the students own original wording. Students may work in groups to complete class or lab assignments as deemed appropriate per the instructor, but are still responsible to submit assignments in their own individual wording.
- Faculty will review course-related instructions as they apply to their courses at the beginning of the quarter.
- Students are responsible to review all college policies and procedures. In addition, students are responsible to review all facility policies as it pertains to their clinical assignment during all clinical experiences.

***NOTE: Drug testing, at the college's expense, will be required whenever a college personnel suspects or has reason to believe that a student might be engaging in the unlawful and/or inappropriate use of a controlled or illegal substance, or the inappropriate use or abuse of a prescription medication.