

GRADE CHALLENGE POLICY

If a student feels he or she has been awarded an incorrect grade the student should first attempt to resolve the matter with the instructor. If this fails to result in a satisfactory agreement, the student must immediately submit a letter to the Registrar challenging the grade and contain all documents to support the challenge. If a student challenges a grade of F in a course that is a prerequisite to a course in the following sequence/quarter and the challenge is not successful, that student may not progress in that course until the student repeats the original challenged course. This may affect the student's full-time status the following quarter. If a student in the trades programs chooses to challenge a grade of "B-D" it must be resolved the first week of the next quarter. Practical Nursing students who choose a grade challenge it must be resolved prior to the first day of the next quarter start (a grade of "D" does not apply to Grade Challenge to the Practical Nursing student).